



Course Prospectus

East of England
NHS Collaborative
Procurement Hub

Delivering value for and by the NHS

Awarded
Supplier 
Training and Development
Services



ABOUT RHYTHMIC SKILLS

Rhythmic Skills is a private training organisation the Parent company of which is Rhythmic Care that has been delivering health care solutions for a number of years working in partnership with five major London boroughs. Rhythmic Skills was launched at a later date to address the skills and educational gap in health care and training was initially delivered to the Rhythmic Care workforce only.

Following receipt of a number of government awards and partnerships with awarding organisations, Rhythmic Skills are now able to extend its training services, beyond health care to a wider demographic.

Rhythmic Skills are now an awarded supplier on the East of England Collaboration Procurement Hub (EoECPH) framework agreement for Training and Development Services, delivering **fully funded** training to:

- Members of the NHS EoECPH
- The wider NHS; and
- UK Public bodies

To learn more about EoECPH you can visit their website by going to www.eoecph.nhs.uk

At Rhythmic Skills we strive to deliver courses that are conducive to maintaining a healthy work-life balance by tailoring our course to suit staff and business needs. We do so by offering a number of blended learning styles which includes online, classroom based and one-to-one tutoring sessions, where required.

RHYTHMIC SKILLS CORE VALUES

CORE VALUES

Diversity

Inclusivity

Respect

Empowerment

Success

Sustainable

MISSION

Our mission is clear: through targeted education, comprehensive training, and expert consultation, we are steadfastly committed to cultivating proficient and responsible human resources poised to serve not only the United Kingdom but also the global society at large

VISION

Our vision is to stand as a preeminent institute within the United Kingdom, distinguished for our unparalleled ability to nurture talents while simultaneously propelling societal and industrial progress.

COURSES WITHIN THE FRAMEWORK

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HEALTH & SOCIAL CARE	
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LEVEL 2 DIPLOMA IN CARE

The Level 2 Diploma in Care will enable learners to develop knowledge and skills required to work in a range of clinical healthcare support setting and in adult care environments.

This qualification is comprised of a number of mandatory and optional units. The mandatory units cover core competencies while the optional units allow learners to choose from a variety of areas allowing them the flexibility to tailor their needs and interests to reflect the context of their work setting.

It covers a wide range of work areas including dementia awareness, mental health, supporting individuals with physical and emotional care, daily living and healthcare procedures.

ENTRY REQUIREMENTS

This qualification is suitable for learners aged 16 and above. Rhythmic Skills do not set any other entry requirements, but colleges and other training providers may have their own guidelines.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 2 Diploma in Care 603/2825/3

DURATION: 6 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 2 Diploma in Care by an Ofqual regulated awarding body.

LEVEL 3 DIPLOMA IN ADULT CARE

The Level 3 Diploma in Adult Care will enable learners to develop knowledge and skills required when working in a lead adult care worker role in a care setting.

This diploma covers a wide range of areas including, supporting individuals with physical and emotional care, daily living and health and social care procedures.

ENTRY REQUIREMENTS

This qualification is suitable for learners aged 18 and above who work in health and social care in an adult setting and who want to develop skills and knowledge to demonstrate their competence.

It is also essential to ascertain that learners have the necessary skills potential to successfully gain this qualification i.e. this may include completion of a relevant Health & Social Care or Adult Care qualification at Level 2.

Rhythmic Skills do not set any other entry requirements, but colleges and other training providers may have their own guidelines.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 3 Diploma in Adult Care 610/1372/9

DURATION: 7 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 3 Diploma in Adult Care by an Ofqual regulated awarding body.

LEVEL 3 DIPLOMA IN BUSINESS ADMINISTRATION

This qualification will teach you how to recognise your own requirements for personal and professional development as well as how to create, carry out, and maintain a plan for your own growth. You'll gain the skills necessary to run a successful business, including how to effectively communicate, present information, and provide administrative support.

Diploma in Business Administration will improve your understanding of business markets, growth and innovation, finance, company budgeting, and sales and marketing. You'll be responsible for maintaining office facilities,

taking minutes, facilitating, and running meetings, planning events, and other duties that will help the company achieve its operational objectives.

ENTRY REQUIREMENTS

This qualification is suitable for learners' aged 16+ years old. Learners may find it helpful if they have already achieved a level 2 qualification. Rhythmic Skills do not set any other entry requirements, but colleges and other training providers may have their own guidelines.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 3 Diploma in Business Administration 601/3705/8

DURATION: 7 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 3 Diploma in Business Administration by Highfield an Ofqual regulated awarding body.

LEVEL 2 DIPLOMA IN TEAM LEADING

The certification equips students with a variety of management and leadership abilities, including controlling one's own performance and development, participating in meetings in a professional setting, and leading and managing a team. This certificate covers the knowledge and abilities required to lead a successful team in a variety of situations.

ENTRY REQUIREMENTS

This qualification is suitable for learners' aged pre-16 and above. Rhythmic Skills do not set any other entry requirements, but colleges and other training providers may have their own guidelines.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 2 Diploma in Team Leading 601/3674/1

DURATION: 6 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 2 Diploma in Team Leading by ICQ an Ofqual regulated awarding body.

LEVEL 3 DIPLOMA IN MANAGEMENT

Level 3 Diploma in Management will be suitable for those learners who wish to acquire managerial responsibilities. It will also help learners who have less knowledge in the same field and are interested in gaining and to developing their abilities.

This qualification is particularly suited for those pursuing a team leader position, leaders seeking to move to the next level, and managers needing to lead people in organisational change or similar initiatives.

ENTRY REQUIREMENTS

This qualification is suitable for learners' aged 16+ years old and who have already studied successfully at level 2. Rhythmic Skills do not set any other entry requirements, but colleges and other training providers may have their own guidelines.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 3 Diploma in Management 601/3688/1

DURATION: 7 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 3 Diploma in Management by ICQ an Ofqual regulated awarding body.

LEVEL 5 DIPLOMA IN MANAGEMENT & LEADERSHIP

The Level 5 Diploma in Management & Leadership is intended for individuals who hold middle management positions and wish to advance to senior management.

The major objective of this qualification is to enhance the learner's capacity and fundamental management abilities to include skills that relate to resource management, recruitment and information management.

ENTRY REQUIREMENTS

This qualification is suitable for learners aged 19 and above that who already possess substantial skills as a manager or supervisor.

In order to take this course, learners should hold a minimum standard of Level 2 Functional Skills in English and Mathematics in addition to being able to prove they have the academic ability to complete a qualification at Level 5. This may include completion of a Level 4 qualification in Health & Social Care or other similar/relevant course of study or experience

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 5 Diploma in Management & Leadership 601/6908/4

DURATION: 12 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 5 Diploma in Management and Leadership by ICQ an Ofqual regulated awarding body.

LEVEL 5 DIPLOMA IN LEADERSHIP & MANAGEMENT FOR ADULT CARE

The Level 5 Diploma in Leadership and Management for Adult Care will enable learners to develop the skills and knowledge in order to guide and inspire teams to make positive differences to someone's life when they are faced with physical, practical, social, emotional, psychological or intellectual challenges.

This is a competency-based qualification which means that it covers the knowledge and skills that are required to work in a job role. Learners must be working in a role as leader or manager in an adult care setting where they are involved in leading the delivery care and support services. They should have full responsibility for the supervision of others and for leading on aspects of work within the work setting at a high level.

Achieving this qualification will enable learners to innovate and respond to a changing environment and to meet challenges and opportunities within the sector.

ENTRY REQUIREMENTS

This qualification is suitable for learners aged 18 and above that who work in a health and social care setting and wish to develop the necessary skills in order to demonstrate their competence in a leadership role.

In order to take this course, learners should hold a minimum standard of Level 2 Functional Skills in English and Mathematics. It is also essential to ascertain that learners have the necessary skills potential to successfully gain this qualification i.e. this may include completion of a Level 4 qualification in Health & Social Care, Adult Care or other similar/relevant course of study or experience.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 5 Diploma in Leadership & Management for Adult Care 603/4136/1

DURATION: 12 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 5 Diploma in Leadership and Management in Adult Care by ICQ Qualifications, an Ofqual regulated awarding body.

LEVEL 3 AWARD IN EDUCATION & TRAINING

The Level 3 Award in Education and Training, formerly known as PTLLS is typically the minimum standard of qualification required to teach in adult education. This course would be of benefit to organisations who wish to deliver in-house training in line with national standards.

This award is nationally recognized and is the initial step to teaching in higher education.

ENTRY REQUIREMENTS

This qualification is suitable for learners aged 19 and above.

Rhythmic Skills do not set any other entry requirements, but colleges and other training providers may have their own guidelines.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 3 Award in Education and Training 601/6202/8

DURATION: 4 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 3 Award in Education & Training by ICQ Qualifications an Ofqual regulated awarding body.

LEVEL 3 DIPLOMA IN CUSTOMER SERVICE

The Level 3 Diploma in Customer Service allows learner to acknowledge their efforts in this field whilst also giving them the skills to constantly offer clients a greater level of service.

Suitable learner for this course may hold jobs with specific titles relating to customer service and/or their main responsibilities is to offer an exceptional level of customer service in order to win over new clients and/or to maintain customer satisfaction levels.

ENTRY REQUIREMENTS

This qualification is suitable for learners aged pre-16+ and above. Learners may find it helpful if they have already achieved a level 2 qualification. Rhythmic Skills do not set any other entry requirements, but colleges and other training providers may have their own guidelines.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 3 Diploma in Customer Service 601/3687/X

DURATION: 7 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 3 Diploma in Business Administration by ICQ an Ofqual regulated awarding body.

LEVEL 3 DIPLOMA IN SALES

The Level 3 Diploma in Sales is designed for learners who work in a sales environment who are either in a sales role or are required to perform sales functions.

This qualification is aimed at those who carry out selling activities or products and services via tele sales, online or face-to-face selling covering all industries including the private, public or voluntary sectors.

When we think of sales, the first thing that comes to mind is chasing profits, whilst this is typically true to many industries in the public sector the sales approach may be more about promoting services in order to secure funding/continued funding or just to ensure service users are receiving the best service possible.

ENTRY REQUIREMENTS

This qualification is suitable for learners aged pre-16 and above.

Rhythmic Skills do not set any other entry requirements, but colleges and other training providers may have their own guidelines.

QUALIFICATION DETAILS

QUALIFICATION TITLE: Level 3 Diploma in Sales 601/6631/9

DURATION: 7 Months

MODES OF STUDY: Online or blended learning

ASSESSMENT: Assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task (No Exams)

CERTIFICATION

Students who successfully complete the program will be awarded Level 3 Diploma in Sales by ICQ Qualifications an Ofqual regulated awarding body.

ADDITIONAL INFORMATION

Are you interested in any of our training courses? If so, please give us a call now and a member of our team would be happy to assist you on your journey.

Remember, training employees or yourself will make your organisation or your future more productive, successful and sustainable.

If you would like more information in relation to any of the courses in this prospectus, please visit our website at www.rhythmicskills.co.uk

BEGIN TRAINING NOW!

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